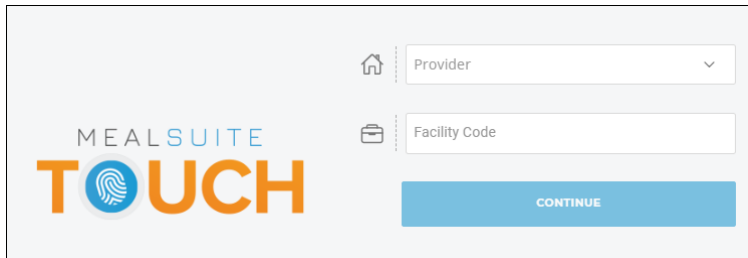


## Logging in for First Time

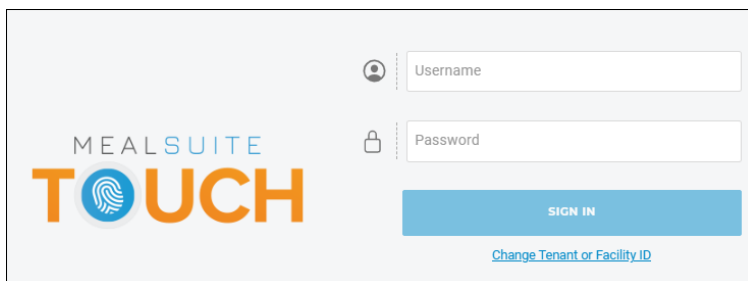
When logging into the Touch app for the first time, the following fields are presented:

- **Provider** (aka Tenant) – from this drop-down, select the software provider of the Touch app.
- **Facility Code** – this is the numerical ID of your facility. Please reach out to your nutrition manager or dietary manager for your facility ID. In addition you can contact [MealSuite Support](#) for your facility ID.



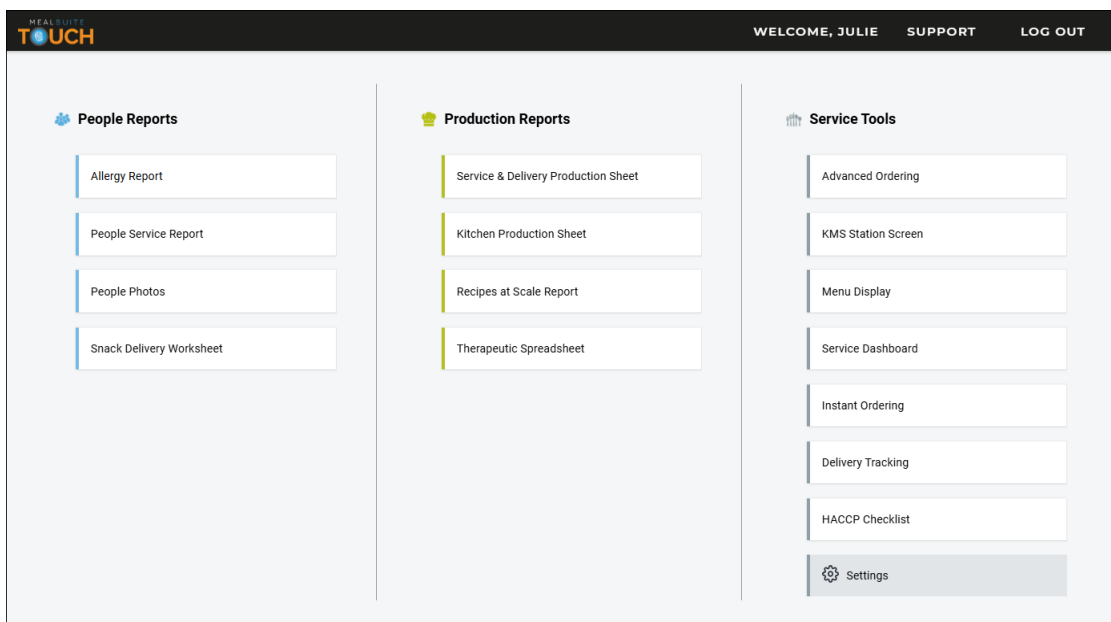
The screenshot shows the initial login screen for MealSuite Touch. On the left is the MealSuite Touch logo. On the right, there are two input fields: 'Provider' with a house icon and a dropdown arrow, and 'Facility Code' with a folder icon. Below these fields is a blue 'CONTINUE' button.

After completing the fields, tap **Continue**, and you are presented with the **Username** and **Password** fields.



The screenshot shows the login screen after the initial fields. On the left is the MealSuite Touch logo. On the right, there are two input fields: 'Username' with a person icon and 'Password' with a lock icon. Below these fields is a blue 'SIGN IN' button and a link that says 'Change Tenant or Facility ID'.

Enter your username and password and tap Sign In. The Touch app home screen appears.

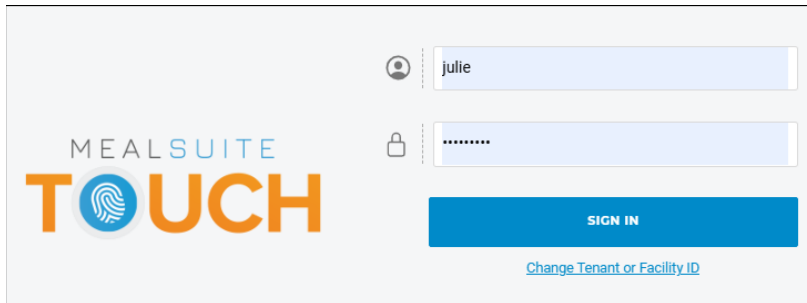


The screenshot shows the home screen of the MealSuite Touch app. At the top, there is a navigation bar with the MealSuite Touch logo on the left and 'WELCOME, JULIE', 'SUPPORT', and 'LOG OUT' on the right. The main content area is divided into three columns: 'People Reports', 'Production Reports', and 'Service Tools'. Each column contains several report or tool cards with icons and text labels.

People Reports	Production Reports	Service Tools
Allergy Report	Service & Delivery Production Sheet	Advanced Ordering
People Service Report	Kitchen Production Sheet	KMS Station Screen
People Photos	Recipes at Scale Report	Menu Display
Snack Delivery Worksheet	Therapeutic Spreadsheet	Service Dashboard
		Instant Ordering
		Delivery Tracking
		HACCP Checklist
		Settings

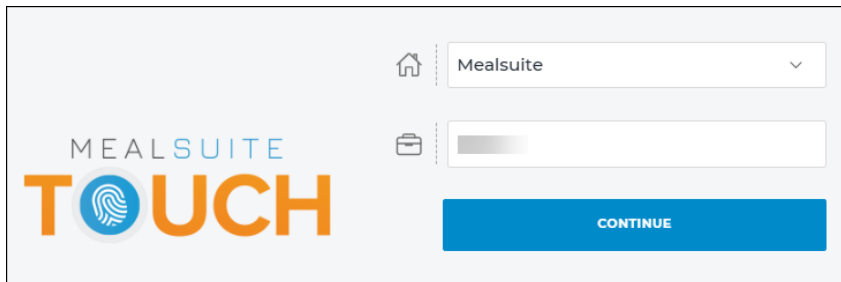
## Subsequent Logins

When you subsequently login to the Touch app again, you are brought directly to the username and password fields, which are automatically populated.

A screenshot of the MEALSUITE TOUCH login interface. On the left is the logo with "MEALSUITE" in blue and "TOUCH" in orange with a fingerprint icon. On the right, there are two input fields: the first contains the username "julie" and the second contains a masked password ".....". Below the fields is a blue "SIGN IN" button and a link that says "Change Tenant or Facility ID".

## Changing to a Different Facility

If needing to sign into a different facility, tap the **Change Tenant or Facility ID** link, and the **Provider** and **Facility Code** fields appear (pre-populated) for you to enter the new facility ID.

A screenshot of the MEALSUITE TOUCH facility selection interface. On the left is the logo. On the right, there are two input fields: the first is a dropdown menu with a house icon and the text "Mealsuite", and the second is a text field with a briefcase icon and a greyed-out area. Below the fields is a blue "CONTINUE" button.