

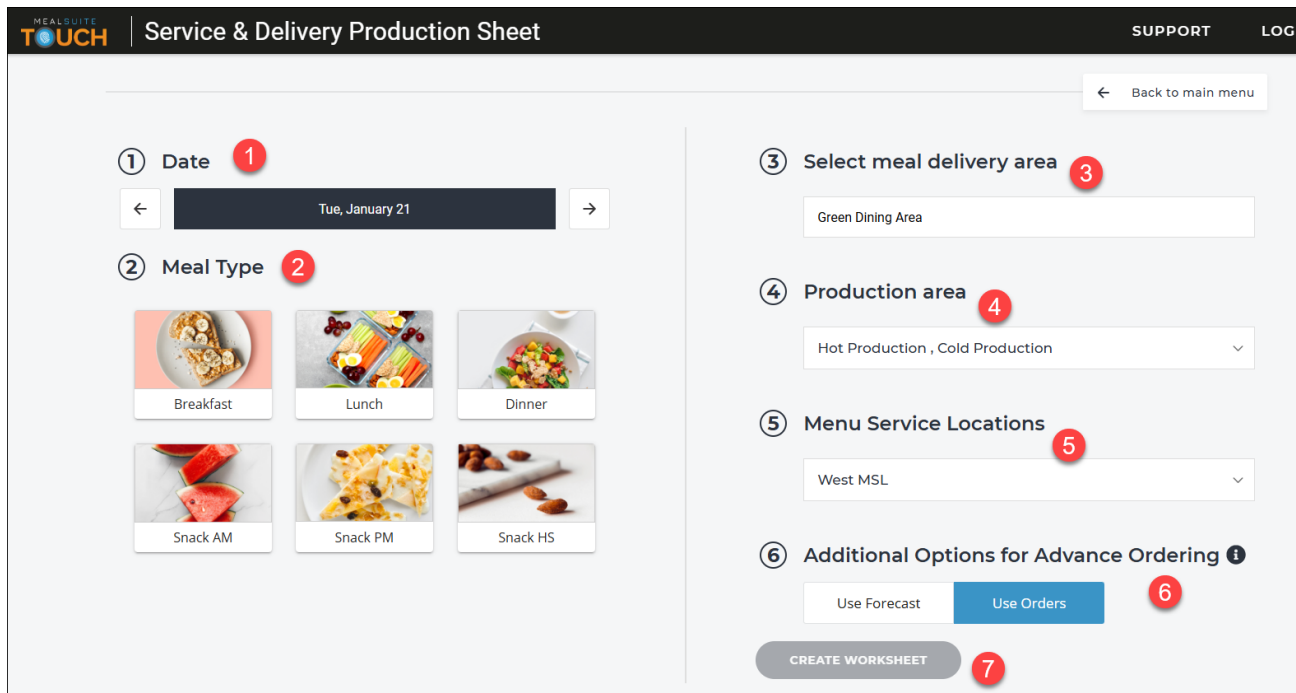
Accessing the Touch Service & Delivery Production Sheet

Under **Production Reports**, tap **Service & Delivery Worksheet**.



Running the Touch Service & Delivery Production Sheet

1. Select the date to run the report (the default is today's date).
2. Select the meal period or snack time.
3. Select the dining area being served.
4. Select the production area(s).
5. Select the menu service location(s) to determine the menu.
6. For advanced orders, select the **Use Orders** button (**Use Forecast** is for future use).
7. Click the **Create Worksheet** button.



Layout

- A. Name of item.
- B. Number of serving portions.
- C. Total amount to be served.
- D. Serving portion measurement.
- E. Ability to record temperature.
- F. Serving utensil (if assigned to item).

