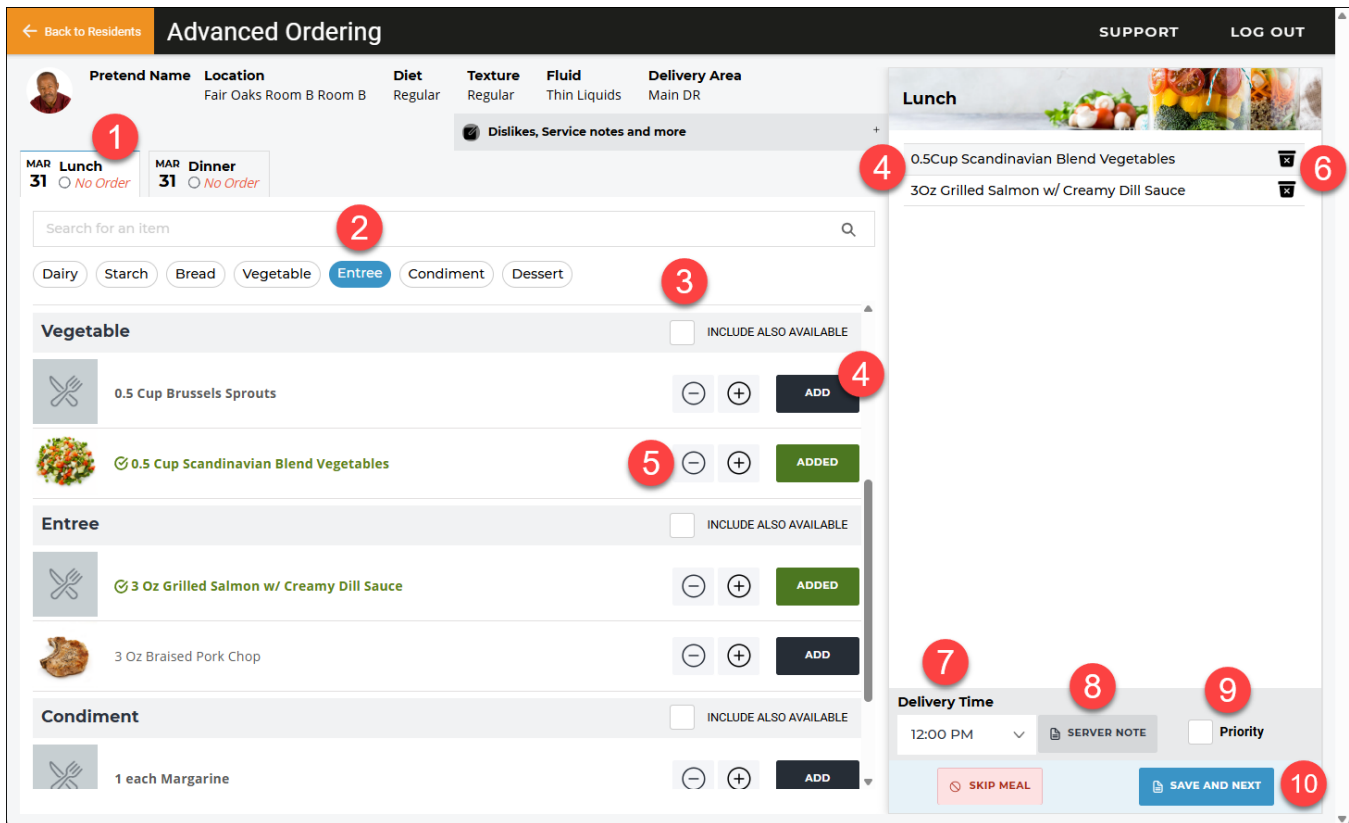




The screenshot shows the 'Advanced Ordering' screen in the MealSuite application. At the top, there's a navigation bar with 'Back to Residents', 'Advanced Ordering', 'SUPPORT', and 'LOG OUT'. Below this, a header section displays resident information: 'Pretend Name' (with a profile icon), 'Location' (Fair Oaks Room B Room B), 'Diet' (Regular), 'Texture' (Regular), 'Fluid' (Thin Liquids), and 'Delivery Area' (Main DR). A 'Dislikes, Service notes and more' section is also present. The main area is divided into two columns. The left column shows a search bar (2) and category tabs: Dairy, Starch, Bread, Vegetable, Entree (3), Condiment, and Dessert. Under the 'Vegetable' category, there's a list of items: '0.5 Cup Brussels Sprouts' (4) and '0.5 Cup Scandinavian Blend Vegetables' (5). The 'Entree' category shows '3 Oz Grilled Salmon w/ Creamy Dill Sauce' (4) and '3 Oz Braised Pork Chop'. The 'Condiment' category shows '1 each Margarine'. Each item has minus, plus, and 'ADD' buttons. The right column shows the 'Lunch' meal (6) with the selected items: '0.5Cup Scandinavian Blend Vegetables' and '3Oz Grilled Salmon w/ Creamy Dill Sauce'. At the bottom, there's a 'Delivery Time' section (7) with a dropdown set to '12:00 PM', a 'SERVER NOTE' button (8), and a 'Priority' checkbox (9). At the very bottom are 'SKIP MEAL' and 'SAVE AND NEXT' buttons (10).

1. Select the date/meal combination tab that you want to take an order for.
2. By default, items from all menu categories are displayed. To display items from a specific category, tap the desired category. **Note:** [Choice 1](#) items are displayed in bold text.
3. If an [Also Available menu](#) is active in your facility, then you can display its items for a specific category by selecting the **Include Also Available** check box for the category.
4. To add an item, tap its **Add** button. The added item appears on the right side of the screen. When an item has been added, its **Add** button changes to a green **Added** button, and the item text also changes to green.
5. To decrease or increase the portion size of an added item, tap the - or + buttons respectively for the item.
6. If required to remove an item from the order, tap its remove icon.
7. From the **Delivery Time** field, select the delivery time for the order. Note that depending on your facility, there may only be a single delivery time.
8. To leave a note for the order (e.g., "Dressing on the side"), tap the **Server Note** button, and the **Add Note** pop-up appears for you to enter your note.
9. If the order needs to be prioritized by your production staff, select the **Priority** check box. On the production screen (i.e., [KMS screen](#)), a ticket that is marked as priority displays the text **Priority** in a flashing yellow banner at the top of the ticket.
10. To submit the order, tap the **Save and Next** button.